



**NATIONAL GUARD BUREAU**  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON VA 22204-1382

ARNG-TR

27 August 2013

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Policy and Procedures for Submitting Packets to Enroll in the United States Army Sergeant Major Courses (SMC) FY 2014.**

**1. References:**

a. Army Regulation 135-18, Active Guard Reserve (AGR) Program, 01 November 2004.

b. Army Regulation 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, 30 June 1999.

c. Army Regulation 350-1, Army Training and Leader Development, 18 December 2009.

d. Army Regulation 600-8-19, Enlisted Promotions and Reductions, 30 April 2010.

e. National Guard Regulation 600-200, Enlisted Personnel Management, 31 July 2009.

f. Memorandum, NGB-ARH# 06-024, 29 March 2006, subject: United States Army Sergeants Major Academy Policy (USASMA).

g. Army Regulation 135-18, Active Guard and Reserve (AGR) Program, 01 November 2004.

h. Army Regulation 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures, 01 February 2005.

i. ALARACT 216/2012, Structured Self Development (SSD) Prerequisites.

**2. This memorandum clarifies the procedures for submission of SMC packets to include eligibility guidelines, quota distribution, and key suspense dates.**

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3. For brevity, throughout this memorandum the 54 States, Territories, and the District of Columbia (DC) will be referred to as the "States."

4. The SMC is offered in two modes, Resident (nine months) or Non-Resident (Distributive Learning plus a two week resident phase). For FY14, the ARNG has been allocated 400 quotas for the Non-Resident course and 15 quotas for the Resident course. The application process is the same for both. The approval authority for Title 32 Soldiers is the State Command Sergeant Major (SCSM). The enrollment approval authority for Title 10 AGR Soldiers is the ARNG Command Sergeant Major (CSM).

5. Soldiers applying for enrollment in SMC must meet service obligation requirements IAW NGR 600-200, Para 7-3k. Generally speaking, Soldiers must start the Non-Resident course prior to reaching age 56 and a half to complete the two years allocated to finish Phase 1, one year to finish Phase 2, and then complete their six months remaining service obligation prior to reaching age 60. Soldiers must start the Resident Course prior to reaching age 57 in order to finish the ten months of resident study and then meet the two year remaining service obligation prior to reaching age 60. Promotion to the rank of E-9 incurs a separate, non-additive three year remaining service obligation.

6. Enrollment in SMC is a prerequisite for promotion to Sergeant Major (SGM) and appointment to CSM in the Army National Guard. Applicants must currently be in pay grade E-8 prior to submitting packets.

7. As of 1 JUN 13, Structured Self Development Level 4 (SSD-4) became a prerequisite to attend the SMC. ARNG-TR will not accept individual packets or ATRRS applications for Soldiers that have not completed SSD-4.

8. All enclosures listed below (as applicable) will be completed and included in each packet in enclosure sequence. Incomplete packets will be returned to the originator.

a. Encl 1: DA Form 7432, SMC Administrative Data Sheet, must be signed by the Soldier. The block "FOR ARNG USE ONLY" will be used for two purposes. First, the approving authority will clearly identify applicant's duty status as, Traditional, AGR T-32, or Technician. Second, it will be used to show subordinate CSM (T-32) concurrence or the appropriate G-Staff (T-10) concurrence in order to ensure there is an audit trail for approval. The State CSM or ARNG CSM will sign in block 13f.

b. Encl 2: USASMA NRS MC Statement of Agreement and Certification (SOA), USED ONLY FOR ENROLLMENT IN THE NON-RESIDENT COURSE; all blocks must be initialed and the bottom of the second page must be signed by both the Soldier. Although the form states that the "First CSM in the Chain of Command," will sign in the

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appropriate block, this block must be signed by the State CSM for T-32 Soldiers, or the ARNG CSM for T-10 Soldiers.

c. Encl 2b. USASMA Resident Statement of Agreement and Certification, USED ONLY FOR ENROLLMENT IN THE RESIDENT COURSE; all blocks must be initialed and the bottom must be signed by the Soldier. The bottom of the form will be signed by the State CSM for T-32 Soldiers, or in the case of T-10 Soldiers, the Sr. Field Representative (if applicable), G-Staff SGM, and ARNG-CSM.

d. Encl 3: DA1059, Service School Academic Report, final phase Advanced Non-Commissioned Officers Course (ANCOC), Senior Leader Course (SLC), or applicable waiver if courses not available.

e. Encl 4: DA Form 705, Army Physical Fitness Test Scorecard; completed within 12 months of submission date for traditional Soldiers and technicians and within six months of submission date for AGR Soldiers.

f. Encl 5: DD 5500-R, Body Fat Content Worksheet; (if applicable).

g. Encl 6: DA Form 3349, Physical Profile (if applicable); Soldiers with permanent profiles with a code "3" require proof of Military Medical Review Board (MMRB) evaluation.

h. Encl 7: Quota Allocation Matrixes

9. State promotion lists are no longer required.

10. Additional packets beyond what States have been allocated on the quota allocation matrix will only be accepted after a State has reserved all of their allocated quotas. Additional Packets or Order of Merit Lists (OML) received prior to this criterion being met will be returned for resubmission.

11. If additional quotas become available, ARNG-TR will automatically approve packets based on the States percent fill between assigned E-9s and authorized E-9 positions. In the case of States having the same percent fill ARNG-TR will then take into account the number of E-8s with USASMA completed within the States.

12. Soldiers will only be enrolled in a wait status when all allocated seats have been filled provided that USASMA has given authorization.

13. ARNG-TR will begin accepting SMC packets starting 1 September 2013. The final date for packet submission is 1700 EST on 1 June 2014.

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a. States: Packets will be submitted by e-mail only to the ARNG-TR's SMC e-mail address at NG.NCR.ARNG.MBX.USASMA-ENROLLMENT@mail.mil. ARNG-TR will reply to the State with a confirmation email after the packet is received, reviewed, and accepted. The confirmation email serves as the authority for State Quota Source Manager (QSM) to submit the application for enrollment to AOID (Action Officer Identification) 012 using the ATRRS Automated Training Application Module (AATAM).

b. Title 10 AGR: The proper routing of application packets is submission from the Soldier to the Sr Field Rep, to the G-Staff SGM, to the ARNG CSM for final approval. Packets will be sent to Human Capital Management (HCM) SGM for processing. Approved packets will be submitted by HCM to ARNG-TR utilizing the SMC email address at NG.NCR.ARNG.MBX.USASMA-ENROLLMENT@mail.mil for ATRRS enrollment. A notification email will be sent back to the HCM SGM.

14. All quotas are distributed based on AFAM inputs and force structure. At 60 days prior to the class start date, States are expected to have all allocated seats filled or A1 applications pending for approved packets. In order to prevent losing any unused seats to other compos, **any unused allocations at that time will be redistributed to other States.** States are highly encouraged to have completed their E-9 board procedures prior to that time.

15. Deferments: The Chief, ARNG Training Division is the approval authority for deferments.

a. Deferments are not authorized for Non-Resident SMC Phase 1.

b. Phase 1 requirements must be complete for a Soldier to be eligible for a Phase 2 deferment.

c. Phase 2 deferments will be considered for compassionate, medical, or operational (mobilization or deployment) reasons that prevent the Soldier from completing the course within the required time frame. States will forward deferment requests, in memorandum format with supporting documents, to ARNG-TR, ATTN: Training Division Sergeant Major, 90 days prior to the required completion date.

16. Soldiers may request to withdraw from the SMC. Requests must be in writing through Soldier's chain of command to ARNG-TR and include Retirement/Reduction Order(s) if applicable. ARNG-TR will coordinate with USASMA to remove the Soldier from the SMC and initiate the final Academic Evaluation Report (DA Form 1059).

17. The chain of command and the SCSM are responsible for counseling and management of their students enrolled in the course.

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18. ARNG-TR will coordinate with USASMA to dismiss Soldiers who fail to meet academic timelines.

18. Title 32 Students will contact their State QSM immediately upon receipt of successful completion from USASMA for Phase 1. QSMs can then submit an application for the Soldier to the Phase 2 course in ATRRS. Title 10 AGR Soldiers will contact HCM.

19. State G3s/QSMs will ensure training selections are made in the ATRRS Funding Allocation Model (AFAM) for resourcing purposes.

20. The point of contact is SGM Timothy A. Bushee, ARNG TR SGM at DSN: 327-9326 Comm. (703) 607-9326 or timothy.a.bushee.mil@mail.mil.

7 Encls

1. DA Form 7432
2. Statement of Agreement
3. DA Form 1059
4. DA Form 705
5. DA Form 3349
6. DD Form 5500-R
7. Quota Allocation Matrixes



ERIC G. HAERTEL  
Acting Chief, Training Division  
Army National Guard

DISTRIBUTION:  
STATE CSMs  
STATE G3  
STATE MPPO  
STATE QSM

# SERGEANTS MAJOR COURSE ADMINISTRATIVE DATA SHEET

For use of this form, see AR 600-8-19; the proponent agency is DCS, G-1.

## PRIVACY ACT STATEMENT

**AUTHORITY:** 10 U.S.C. 3013, Secretary of the Army; Army Regulation 600-8-19, Enlisted Promotions and Reductions.

**PRINCIPAL:** To obtain and submit data to the United States Army Sergeants Major Academy (USASMA) for United States Army Reserves (USAR) and Army National Guard (ARNG) soldiers who are selected for the Sergeants Major Course (SMC).

**ROUTINE USES:** The "Blanket Routine Uses" set forth at the beginning of the Army compilation of systems of records notice apply to this system.

**DISCLOSURE:** Voluntary. However, failure to provide all the requested information may prohibit admission into the Sergeants Major Course for eligible soldiers.

<b>1a. LAST NAME</b>		<b>1b. FIRST NAME</b>		<b>1c. MI</b>	
<b>2. SEX</b>		<b>3. RANK</b>		<b>4. APFT (SCORE and DATE)</b>	
<b>5. DOR (YYYYMMDD)</b>		<b>6. DOB (YYYYMMDD)</b>		<b>7. PEBD (YYYYMMDD)</b>	
<b>8. PMOS</b>		<b>9. DATE APPOINTED TO CSM (If applicable) (YYYYMMDD)</b>		<b>10a. IF CSM, LEVEL OF COMMAND (Bn, Grp, Bde, etc.)</b>	
<b>10b. COMP (USAR)</b>		<b>10c. CAT (TPU)</b>		<b>11a. HOME STREET ADDRESS</b>	
<b>11b. CITY</b>		<b>11c. STATE</b>		<b>11d. ZIP CODE</b>	
<b>11e. HOME TELEPHONE</b>		<b>11f. BUSINESS TELEPHONE</b>		<b>11g. FAX TELEPHONE</b>	
<b>11h. E-MAIL ADDRESS (AKO)</b>		<b>12a. UNIT NAME</b>		<b>12b. STREET ADDRESS</b>	
<b>12c. CITY</b>		<b>12d. STATE</b>		<b>12e. ZIP CODE</b>	
<b>12f. UNIT COMMANDER NAME AND RANK</b>		<b>12g. UNIT TELEPHONE</b>		<b>12h. UNIT FAX TELEPHONE</b>	
<b>12i. UNIT E-MAIL ADDRESS</b>		<b>13a. RRC/DRC/ARCOM NAME (e.g. 99th rsc, 108th Div, 7th ARCOM)</b>		<b>13b. RRC/DRC/ARCOM STREET ADDRESS</b>	
<b>13c. RRC/DRC/ARCOM CITY</b>		<b>13d. STATE</b>		<b>13e. ZIP CODE</b>	
<b>13f. RRC/DRC/ARCOM CSM'S NAME</b>		<b>14. SMC PREFERENCE</b>			
<input type="checkbox"/> RESIDENT COURSE <input type="checkbox"/> CORRESPONDING STUDIES (Non-resident)				I understand that I must meet the weight standards and pass the Army Physical Fitness Test (APFT).	
<b>FOR ARNG USE ONLY</b>					
<b>15a. SOLDIER'S SIGNATURE</b>				<b>15b. DATE (YYYYMMDD)</b>	

# USASMA NRSMC

## Statement of Agreement and Certification

*Directions: Non-Resident Course selectee will digitally print full name in the first paragraph and will acknowledge each subsequent paragraph with an initial. Selectee and first Command Sergeant Major in his/her chain of command will provide name, date and contact information, and digitally sign at the end of the document.*

I, , acknowledge I have been selected for enrollment in the Non-Resident Sergeants Major Course at the U.S. Army Sergeants Major Academy. This Statement of Agreement and Certification is my acknowledgement of the following rules, responsibilities and procedures. It is also the first Command Sergeant Major in my chain of command's certification of counseling me about the following rules, responsibilities and procedures.

☐ I acknowledge this form after being signed must be forwarded by e-mail to the attention of the Registrar, U.S. Army Sergeants Major Academy, at the address provided at the bottom of this document. A copy will be furnished to my component's appropriate senior Command Sergeant Major: Brigade level for Active Army; State/Territory level for Army National Guard; or Major Subordinate Command level for Army Reserve. A copy will also be retained in my Non-Resident Course records.

☐ I have been counseled and acknowledge the Non-Resident Sergeants Major Course may take up to three years to complete, including two years to complete Phase I and one year to complete Phase II, and I will incur a contractual service obligation upon graduation from Phase II, in accordance with my component's regulatory policy. Furthermore, Soldiers promoted to Sergeant Major also incur a service obligation from the effective date of promotion. I understand that failure to comply with this obligation may result in a rank reduction in accordance with my component's regulatory policy.

☐ I am not considering retirement before completion of this course.

☐ I will not require an age waiver or service waiver to complete my contractual obligation once I graduate, based on my current three-year timeline enrollment.

☐ I am not undergoing a medical evaluation board that may cause me to be released from the course or retire from the military during or immediately after the course.

☐ I have been counseled and acknowledge I have the responsibility to keep my course facilitator and chain of command apprised of any situation that may preclude me from completing the course.

☐ I have been counseled and acknowledge if I do not make satisfactory progress during each module of the course, my chain of command will be notified. Furthermore, if corrective actions are not completed in a timely manner, I may be dismissed for lack of progress.

☐ I have been counseled and acknowledge if I fail to complete this course, I may be barred from reenlistment, extension of enlistment, or recommended for separation from service. I further understand that, if I am a Master Sergeant or First Sergeant, and I do not complete the course for reasons other than extreme hardship, I will be removed from the promotion list administratively and will not be eligible for future consideration for Sergeant Major or to attend the course.

☐ I have been counseled and acknowledge if I require disenrollment for family, personal or medical hardship, I must submit a memorandum with appropriate supporting documentation through the chain of command as required by policy in the Non-Resident Course Student Guide. The completed packet will be submitted to the attention of the Director, Non-Resident Course.

☐ I have been counseled and acknowledge if a disenrollment from Phase I is approved for family, personal or medical hardship, I may be eligible to reapply for the Non-Resident Course, with the approval of my command and the U.S. Army Sergeants Major Academy, if I meet course and service requirements.

☐ I have been counseled and acknowledge if I require deferment during Phase II for deployment, medical, or compassionate hardship, I must submit a memorandum with appropriate supporting documentation through my chain of command as required by policy in the Non-Resident Course Student Guide. To prevent dismissal, the U.S. Army Sergeants Major Academy must receive the approved deferment packet at least 90 days prior to the end of the 36th month of course enrollment. Deferments are granted for no more than 12 additional months.

☐ I have been counseled and acknowledge I must have access to a computer and Internet connectivity, and have adequate computer, writing and reading skills to complete tests, written assignments, and be involved in online discussions.

☐ I have been counseled and acknowledge application of Reserve Component Soldiers for sanctuary, Title 10 USC 12686 (a), is voluntary, and may result in mandatory retirement at 20 years of Active Federal Service and the inability to meet a service obligation.

PRINTED NAME OF NRC SELECTEE (FIRST MI LAST)

SIGNATURE OF NRC SELECTEE

DATE (MM/DD/YY)

AKO E-MAIL

TELEPHONE (XXX-XXX-XXXX)

PRINTED NAME OF FIRST CSM IN CHAIN OF COMMAND (FIRST MI LAST)

SIGNATURE OF FIRST CSM IN CHAIN OF COMMAND

DATE (MM/DD/YY)

AKO E-MAIL

TELEPHONE (XXX-XXX-XXXX)

5 June 2012

U.S. Army Sergeants Major Academy  
ATTN: Registrar  
11291 SGT E. Churchill St.  
Fort Bliss, TX 79918  
betty.l.bradford@us.army.mil

ENCL 2a cont.



**ARNG RESIDENT SERGEANT MAJOR COURSE  
STATEMENT OF AGREEMENT (REV.5)**

1. I understand that the remaining service obligation is two years after completion of the Resident Sergeant Major Course IAW AR 135-200. I also understand that the remaining service obligation after promotion to E-9 is three years IAW PPOM 11-029.

Soldier initials \_\_\_\_\_

2. I have been counseled and understand that if I fail to complete this course, I may be barred from reenlistment, extension of enlistment, or recommended for separation from service. I further understand that if I am a Master Sergeant or First Sergeant, and I do not complete the course for reasons other than extreme hardship, I will be removed from the promotion list administratively and will not be eligible for future consideration for Sergeant Major or to attend the course (IAW AR 600-8-19, para 1-27).

Soldier initials \_\_\_\_\_

3. I understand that if I am promoted to Sergeant Major, the promotion is conditioned upon my graduation from the U.S. Army Sergeant Major Course. I further understand that I will be reduced without board action or appeal if I fail to complete the course for any reason (IAW AR 600-8-19, Para 1-27).

Soldier initials \_\_\_\_\_

4. I have read and understand the requirements for enrollment and the related actions for the Resident United States Army Sergeants Major Course. I understand my responsibilities and obligations.

Soldier signature and date: \_\_\_\_\_

---

**CERTIFICATION**

I certify that this Soldier meets the requirements as per Army regulations, Army National Guard regulations, and policies in effect at the time of application.

**Title 32 Certification (M-Day, Tech, AGR)**

STATE CSM \_\_\_\_\_

**OR**

**Title 10 Certification:**

Sr Field Rep SGM/CSM (if applicable):

G-Staff SGM:

\_\_\_\_\_

\_\_\_\_\_

ARNG CSM \_\_\_\_\_



<b>Army Physical Fitness Test Scorecard</b> <small>For use of this form, see TC 3-22.20; the proponent agency is TRADOC.</small>						NAME (Last, First, MI)					
						GENDER					
						UNIT					
TEST ONE			TEST TWO			TEST THREE			TEST FOUR		
DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE
HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION	
	WEIGHT:	BODY FAT:		WEIGHT:	BODY FAT:		WEIGHT:	BODY FAT:		WEIGHT:	BODY FAT:
	lbs GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>	% GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>		lbs GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>	% GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>		lbs GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>	% GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>		lbs GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>	% GO / NO-GO <input type="checkbox"/> <input type="checkbox"/>
PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS
SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS
2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS
ALTERNATE AEROBIC EVENT EVENT _____ TIME _____ GO <input type="checkbox"/> NO-GO <input type="checkbox"/>		TOTAL POINTS	ALTERNATE AEROBIC EVENT EVENT _____ TIME _____ GO <input type="checkbox"/> NO-GO <input type="checkbox"/>		TOTAL POINTS	ALTERNATE AEROBIC EVENT EVENT _____ TIME _____ GO <input type="checkbox"/> NO-GO <input type="checkbox"/>		TOTAL POINTS	ALTERNATE AEROBIC EVENT EVENT _____ TIME _____ GO <input type="checkbox"/> NO-GO <input type="checkbox"/>		TOTAL POINTS
NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE		
COMMENTS			COMMENTS			COMMENTS			COMMENTS		
<b>SPECIAL INSTRUCTION: USE INK</b> <b>LEGEND:</b> PU - PUSH UPS    2MR - 2 MILE RUN SU - SIT UPS    APFT - ARMY PHYSICAL FITNESS TEST											

DA FORM 705, MAY 2010

PREVIOUS EDITIONS ARE OBSOLETE.

APD PE v1.00ES

M

TAB

TAB

TAB

TAB

TAB

**BODY FAT CONTENT WORKSHEET (Male)**

For use of this form, see AR 600-9; the proponent agency is DCSPER

NAME (Last, First, Middle Initial)		SSN		RANK		NOTE: 1/4"=.25 1/2"=.50 3/4"=.75
HEIGHT (to nearest 0.25 inch)		WEIGHT (to nearest pound)		AGE		
STEP		FIRST	SECOND	THIRD	AVERAGE (to nearest 0.25 in.)	
1. Measure abdomen at the level of the navel (belly button) to the nearest 0.25 inch. (Repeat 3 times.)						
2. Measure neck just below level of larynx (Adam's apple) to the nearest 0.25 inch. (Repeat 3 times.)						
3. Enter the average abdominal measurement to the nearest 0.25 inch.						
4. Enter the average neck measurement to the nearest 0.25 inch.						
5. Subtract Step 4 from Step 3 (Enter result) to the nearest 0.25 inch.						
6. Find result from Line 5 (the difference between Neck and Abdomen) in Table B-1 (Abdomen-Neck Factor). Enter factor.						
7. Find the height in Table B-2 (Height Factor). Enter factor.						
8. Subtract Step 7 from Step 6 (Enter result). This is Soldier's Percent Body Fat.						
REMARKS						

## CHECK ONE

☐ Individual is in compliance with Army Standards; ☐ is not in compliance with the standards.

☐ Recommended monthly weight loss is 3-8 lbs.

PREPARED BY (Signature)

RANK

DATE

APPROVED BY SUPERVISOR  
(Printed Name and Signature)

RANK

DATE

<b>PHYSICAL PROFILE</b> For use of this form, see AR 40-501; the proponent agency is the Office of the Surgeon General.																						
1. MEDICAL CONDITION: (Description in lay terminology) <input type="checkbox"/> INJURY? Or <input type="checkbox"/> ILLNESS/DISEASE?					2. CODES (Table 7-2 AR 40-501)		3. Temporary <input type="checkbox"/> Permanent <input type="checkbox"/>		<table border="1" style="width: 100%; text-align: center;"> <tr> <td>P</td><td>U</td><td>L</td><td>H</td><td>E</td><td>S</td> </tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td> </tr> </table>		P	U	L	H	E	S	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P	U	L	H	E	S																	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																	
4. PROFILE TYPE								YES	NO													
a. TEMPORARY PROFILE (Expiration date YYYYMMDD) (Limited to 3 months duration)								<input type="checkbox"/>	<input type="checkbox"/>													
b. PERMANENT PROFILE (Reviewed and validated with every periodic health assessment or after 5 years from the date of issue)								<input type="checkbox"/>	<input type="checkbox"/>													
5. FUNCTIONAL ACTIVITIES THAT EVERY SOLDIER REGARDLESS OF MOS MUST BE ABLE TO PERFORM. IF SOLDIER CANNOT PERFORM ANY ONE OF THESE TASKS, THEN THE PULHES MUST CONTAIN AT LEAST ONE "3" AND SOLDIER MUST BE REFERRED TO A MEB. CAN THE SOLDIER:																						
FUNCTIONAL ACTIVITY:								YES	NO													
a. Carry and fire individual assigned weapon?								<input type="checkbox"/>	<input type="checkbox"/>													
b. Evade direct and indirect fire?								<input type="checkbox"/>	<input type="checkbox"/>													
c. Ride in a military vehicle for at least 12 hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
d. Wear a helmet for at least 12 hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
e. Wear body armor for at least 12 hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
f. Wear load bearing equipment (LBE) for at least 12 hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
g. Wear military boots and uniform for at least 12 hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
h. Wear protective mask and MOPP 4 for at least 2 continuous hours per day?								<input type="checkbox"/>	<input type="checkbox"/>													
i. Move 40lbs (for example, duffle bag) while wearing usual protective gear (helmet, weapon, body armor and LBE) at least 100 yards?								<input type="checkbox"/>	<input type="checkbox"/>													
j. Live in an austere environment without worsening the medical condition?								<input type="checkbox"/>	<input type="checkbox"/>													
6. APFT		YES	NO	ALTERNATE APFT (Fill out if unable to do APFT run otherwise N/A)			N/A	YES	NO													
2 MILE RUN		<input type="checkbox"/>	<input type="checkbox"/>	APFT WALK			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>													
APFT SIT-UPS		<input type="checkbox"/>	<input type="checkbox"/>	APFT SWIM			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>													
APFT PUSH UPS		<input type="checkbox"/>	<input type="checkbox"/>	APFT BIKE			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>													
7. DOES THE SOLDIER MEET RETENTION STANDARDS IAW CHAPTER 3 AR 40-501?																						
YES <input type="checkbox"/> NEEDS MMRB					NO <input type="checkbox"/> NEEDS MEB																	
8. FUNCTIONAL LIMITATIONS AND CAPABILITIES AND OTHER COMMENTS:																						
<input type="checkbox"/> This temporary profile is an extension of a temporary profile first issued on _____																						
9. NAME, GRADE & TITLE OF PROFILING OFFICER					10. SIGNATURE			11. DATE (YYYYMMDD)														
12. NAME & GRADE OF APPROVING AUTHORITY					13. SIGNATURE			14. DATE (YYYYMMDD)														
15. Commanders can access the electronic profiles of Soldiers in their unit(s) by going to <a href="http://www.mosd.army.mil/">http://www.mosd.army.mil/</a> and clicking on eProfile in the list of applications. Commanders will be required to register and be approved in eProfile before they can gain access to profiles.																						
16. PATIENT'S IDENTIFICATION					17. HOSPITAL OR MEDICAL FACILITY																	
a. NAME: (Last, First) _____																						
b. GRADE/RANK: _____																						
c. SSN: _____																						
d. UNIT: _____																						
					18. PROFILING OFFICER E-MAIL																	

# ALLOCATION MATRIX FOR NON RESIDENT SMC (FY14) CLASS 41

State	Authorized E-9 Positions	% of E-9 Force Structure Allocation	Fair Share Seats of Force Structure Allocation	AFAM Requests	Number of Allocations	State	Authorized E-9 Positions	% of E-9 Force Structure Allocation	Fair Share Seats of Force Structure Allocation	AFAM Requests	Number of Allocations
AK	16	0.78%	3.1	1	1	MT	18	0.88%	3.5	7	4
AL	81	3.96%	15.8	3	3	NC	47	2.30%	9.2	14	10
AR	43	2.10%	8.4	15	9	ND	19	0.93%	3.7	6	4
AZ	27	1.32%	5.3	0	2	NE	23	1.12%	4.5	3	3
CA	86	4.20%	16.8	5	5	NH	12	0.59%	2.3	3	3
CO	37	1.81%	7.2	0	2	NJ	34	1.66%	6.6	0	2
CT	27	1.32%	5.3	0	2	NM	18	0.88%	3.5	9	4
DC	13	0.64%	2.5	4	3	NV	16	0.78%	3.1	2	2
DE	16	0.78%	3.1	0	2	NY	71	3.47%	13.9	12	12
FL	57	2.79%	11.1	19	12	OH	54	2.64%	10.6	20	11
GA	51	2.49%	10.0	2	2	OK	31	1.52%	6.1	11	7
GU	8	0.39%	1.6	0	2	OR	28	1.37%	5.5	0	2
HI	18	0.88%	3.5	10	4	PA	78	3.81%	15.2	13	13
IA	38	1.86%	7.4	5	5	PR	29	1.42%	5.7	8	6
ID	20	0.98%	3.9	5	4	RI	17	0.83%	3.3	5	4
IL	49	2.39%	9.6	7	7	SC	55	2.69%	10.8	1	6
IN	71	3.47%	13.9	37	14	SD	21	1.03%	4.1	14	5
KS	41	2.00%	8.0	5	5	TN	49	2.39%	9.6	0	2
KY	32	1.56%	6.3	12	7	TX	113	5.52%	22.1	24	23
LA	46	2.25%	9.0	11	9	UT	39	1.91%	7.6	9	8
MA	36	1.76%	7.0	2	2	VA	49	2.39%	9.6	2	2
MD	35	1.71%	6.8	6	6	VI	6	0.29%	1.2	0	2
ME	14	0.68%	2.7	0	2	VT	19	0.93%	3.7	9	4
MI	44	2.15%	8.6	9	9	WA	34	1.66%	6.6	10	7
MN	59	2.88%	11.5	4	4	WI	36	1.76%	7.0	6	6
MO	54	2.64%	10.6	1	1	WV	31	1.52%	6.1	3	3
MS	65	3.18%	12.7	18	13	WY	14	0.68%	2.7	2	2
Total	1084	52.98%	211.9	181	137	NGB	100*	N/A	N/A	N/A	14
* NGB slots already embbeded in state figures						Total	2,045	99.95%	399.8	374	308

# ALLOCATION MATRIX FOR RESIDENT SMC (FY14) CLASS 65

State	Authorized E-9 Positions	% of E-9 Force Structure Allocation	Fair Share Seats of Force Structure Allocation	AFAM Requests	Number of Allocations	State	Authorized E-9 Positions	% of E-9 Force Structure Allocation	Fair Share Seats of Force Structure Allocation	AFAM Requests	Number of Allocations
AK	16	0.78%	0.1	0	0	MT	18	0.88%	0.1	0	0
AL	81	3.96%	0.6	0	0	NC	47	2.30%	0.3	0	0
AR	43	2.10%	0.3	1	0	ND	19	0.93%	0.1	0	0
AZ	27	1.32%	0.2	0	0	NE	23	1.12%	0.2	0	0
CA	86	4.20%	0.6	1	1	NH	12	0.59%	0.1	1	1
CO	37	1.81%	0.3	0	0	NJ	34	1.66%	0.2	1	0
CT	27	1.32%	0.2	0	0	NM	18	0.88%	0.1	11	1
DC	13	0.64%	0.1	0	0	NV	16	0.78%	0.1	0	0
DE	16	0.78%	0.1	0	0	NY	71	3.47%	0.5	0	0
FL	57	2.79%	0.4	0	0	OH	54	2.64%	0.4	1	1
GA	51	2.49%	0.4	0	0	OK	31	1.52%	0.2	0	0
GU	8	0.39%	0.1	1	1	OR	28	1.37%	0.2	0	0
HI	18	0.88%	0.1	0	0	PA	78	3.81%	0.6	0	0
IA	38	1.86%	0.3	0	0	PR	29	1.42%	0.2	3	1
ID	20	0.98%	0.1	0	0	RI	17	0.83%	0.1	0	0
IL	49	2.39%	0.4	1	1	SC	55	2.69%	0.4	0	0
IN	71	3.47%	0.5	3	1	SD	21	1.03%	0.2	1	1
KS	41	2.00%	0.3	0	0	TN	49	2.39%	0.4	0	0
KY	32	1.56%	0.2	0	0	TX	113	5.52%	0.8	0	0
LA	46	2.25%	0.3	0	0	UT	39	1.91%	0.3	0	0
MA	36	1.76%	0.3	1	1	VA	49	2.39%	0.4	0	0
MD	35	1.71%	0.3	0	0	VI	6	0.29%	0.0	2	1
ME	14	0.68%	0.1	0	0	VT	19	0.93%	0.1	0	0
MI	44	2.15%	0.3	2	1	WA	34	1.66%	0.2	2	1
MN	59	2.88%	0.4	2	1	WI	36	1.76%	0.3	0	0
MO	54	2.64%	0.4	0	0	WV	31	1.52%	0.2	0	0
MS	65	3.18%	0.5	0	0	WY	14	0.68%	0.1	0	0
Total	1084	52.98%	7.9	12	7	NGB	100*	N/A	N/A	1	1
* NGB slots already embedded in state figures						Total	2,045	99.95%	15.0	35	15